

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Mere Social Club, White Rd, Mere BA12 6EY
Date: 16 October 2013
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green, Cllr Tony Deane, Cllr Peter Edge, Cllr George Jeans and Cllr Bridget Wayman

Cllr Jane Scott OBE, Leader of the Council – In attendance

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Jaki Farrell, Team Leader - Youth Services Coordinator

Town and Parish Councillors

Ansty Parish Council – M Brewer
Bishopstone Parish Council – M Ash & J Thompson
Burcombe without Parish Council – C Churchill
Dinton Parish Council – C Churchill & C Smith
Fovant Parish Council - C Churchill
Hindon Parish Council – D Robertson & J Robinson
Kilmington Parish Council – G Cotton & L Wood
Mere Parish Council – J Jordan & L Wood
Sedgehill and Semley Parish Council – J Duthrie
Teffont Parish Council - C Churchill & D Wood
Tisbury Parish Council – P Chave

West Knoyle Parish Council - L Wood
Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector Alan Webb
Youth Groups – A Sheldon & C Sheldon
Tenants Group – E Beer

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Jane Scott, Leader of the Council.</p> <p>The Chairman thanked the Pest Control Officer and the Officer from the Police and Crime Commissioners Office for the information displays which had been set up prior to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <ul style="list-style-type: none"> • Mike Franklin – Wiltshire Fire & Rescue Service
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting, held on Wednesday 17 July 2013 were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p><u>Broadband</u></p> <p>Councillor Deane reported back that he had been unable to obtain any tangible information on the locations of the green telephone exchange boxes within south west Wiltshire.</p> <p>It was likely to be 2015 before superfast Broadband would be available within the community area. The Board would receive an update for Wilton in May 2014 and Mere and Tisbury in November 2014.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Chairman provided the following announcements:</p> <ul style="list-style-type: none"> • Congratulations were given to Teffont and Dinton for their recent success in receiving awards in the Best Kept Village Competition. • A bid to the Substantive scheme for funding towards the implementation

	<p>of a lay-by outside the village shop in Broad Chalke had been successful.</p> <ul style="list-style-type: none"> • People were urged to log on and complete the ‘What Matters to You’ survey which was still open, the information collected from this survey would be collated per community area and would feed in to the Joint Strategic Needs Assessment (JSA). • The JSA event for the South West would be held on 30 April 2014. • Information on the Carers Grant Scheme was included within the agenda pack. • On 16 September 2013, the Community Speedwatch scheme had been re-launched at an event held in Devizes. • A new application called ‘My Wiltshire’ had been launched, which enabled users to report a wide range of issues in the community. • The following day the mobile health unit would be visiting Salisbury to offer early stage diabetes testing for members of the public.
7	<p><u>Current Consultations</u></p> <p>The Board noted the list of current consultations provided in the agenda pack.</p> <p>For current information on all of the consultations online, follow the link: http://www.wiltshire.gov.uk/council/consultations.htm</p>
8	<p><u>Leader of the Council Councillor Jane Scott</u></p> <p>The Leader of the Council, Councillor Jane Scott gave the following updates to the Board:</p> <p><u>Wilton Cycle Race</u> The Wiltshire Legacy Board was working with the event organisers of the Wiltshire Cycle Race to ensure that the 2 day event was as successful as possible. The event would involve professional riders as well as riders from the community. The South West Wiltshire local representative on the Legacy Board was Gary Nunn; he would feed back further updates to the Board in due course.</p> <p><u>Wiltshire Council’s Business Plan</u> The council’s Business Plan had been published online, to view a copy follow the link: http://www.wiltshire.gov.uk/council/howthecouncilworks/plansstrategiespolicies.htm</p>

Paper copies are also available in libraries across Wiltshire.

Over the next four years the council will focus on 12 key actions to help deliver the three priorities, some of these are:

- Council Tax - Since the start of the unitary council in April 2009 there had been no increase to council tax, there would continue to be no increase for the next two years.
- Roads - Additional money would be invested during 2014–2017 to reduce the historic backlog in highways maintenance. This would include works on major roads as well as rural and estate roads and pavements.
- Balfour Beatty Contract – The initial handover period of this large contract had taken time to get going, however weekly meetings with the contractor were taking place and improvements were now happening. The £1 million saving from this contract would go back into road maintenance.
- Investments to refurbish council housing would be made and the development of new affordable homes would be encouraged, including supported living in rural areas.
- The council would be looking to run a pilot scheme, to build and provide special housing units for older people, to enable them to remain in the rural community settings they have always lived in, close to family and existing support networks. Further information on this scheme will be available at a future Area Board meeting.
- To continue to improve safeguarding services to protect the most vulnerable in our communities.
- To invest in the economy. The unemployment figure for Wiltshire falls 1.7% under the national average; the council aims to work to keep on top of this.

Questions and comments were then taken, these included:

- Phil Matthews, Wilton Town Council - Who was the contact on the Legacy Board regarding the Wilton Cycle Race? Answer: The local representative would be Gary Nunn, but the main Lead Officer would be Laurie Bell.

- Would the pot holes in West Street, Wilton be filled in prior to the cycle race? Answer: The pot holes were scheduled to be filled in early 2014.
- David Hope, Mere – The council resurfaced part of the Shaftesbury Road but stopped short of the boundary, leaving that section in need of repair, why wasn't the whole section of the road completed in one go? Answer: An answer would be fed back to the Community Area Manager.

Action: CAM to provide feedback once received.

- Although there had been no rise in council tax over the past four years, have the costs been passed onto other bodies or parish councils by handing over the car parks and public toilets to them to maintain? Answer: No costs have been taken out of the voluntary sector, Wiltshire council was the only in the country to do so. We aim to talk work with communities to find a way together to keep services open. Parish and Town councils were offered the opportunity to take on their local public toilets and car parks in order to keep them as free facilities. Mere Tisbury and Wilton all took on the maintenance of their car parks as this was their preferred option.
- Mr Robinson, Hindon – It had taken 4 years for Hindon to produce a Village Design Statement (VDS), they were now in the process of producing a Neighbourhood Plan, however they were waiting for an Officer to visit to provide advice and assistance. With regards to the pilot scheme to build older peoples housing units, would the parish VDS's be consulted prior to the decision being made? Answer: Parish councils would be consulted prior to any decisions on which villages would be chosen for the pilot scheme. Two NHP events had been scheduled and would take place in Warminster and Calne.

Action: CAM to forward details of the Parish which had requested a visit from the NHP Officer.

- Wiltshire has 15% more elderly in the population than in any other county, the council recently wrote to Eric Pickles to ask for a budget increase for the elderly, but the local MP's don't seem to have taken this on board. Answer: The local MP's are aware of the situation but it is the same for any public sector funding, if one area is given more then another would receive less.

	<p>We must make sure that people in Wiltshire have jobs and that children receive a good education, this way we can remain a successful county.</p> <p>Wiltshire as a county, came fourth in the country in a poll on how happy people felt, Wiltshire was also one of the top five places for people to chose to set up new businesses, this bodes well for the future.</p> <ul style="list-style-type: none"> • When Planning application details are passed to parishes for comment, if the parish responds unsupportive comments, could the Planning Officer liaise further with the Parish so that the application can be called in rather than be passed through? <u>Answer:</u> Your Local Councillor should be alerted by you as soon as you receive a planning application which you do not support, so that they are able to call it in for you with the Planning Officer. <p>Cllr Wayman noted that the time frame given to Cllrs to call in applications was quite short, this sometimes resulted in the Cllr having to plead with the Planning Officer to get the application called in.</p> <p>Cllr Jane Scott noted the comments.</p> <ul style="list-style-type: none"> • Cllr Edge – Wilton had been waiting over a year to have some yellow lines repainted. The original date of implementation had been rescheduled, but no new date had been provided. How do we get a scheduled date for works? <u>Answer:</u> Balfour Beatty had brought in additional staff to get back on track with scheduled work. The local Area Manager for Highways should be contacted when requesting the schedule of dates for works which are on the system. <p>Action: Cllr Scott would get a date for the works and would feed back to the CAM.</p> <ul style="list-style-type: none"> • The Chairman asked whether the Icelandic money had been returned? <u>Answer:</u> The Leader confirmed that the Icelandic money due to Wiltshire Council had been successfully reclaimed.
9	<p><u>Update on Area Board priorities in 2012/13</u></p> <p><u>Chambers of Trade</u></p> <p>The Board noted the 6 month updates from the three Chambers of Trade,</p>

	<p>attached to the agenda.</p> <p>Councillor Bridget Wayman had met with all three Chambers of Trade from Mere, Tisbury and Wilton. Positive progress was being made towards the targets set by each of them.</p> <p>The Mere and Tisbury Chambers were both looking at the possibility of having additional brown tourist signs to promote local businesses.</p> <p>A 'Meet the Neighbours' event had been held by Wilton Chambers. They would also be holding a Business Lunch on 30 October, which the Leader of the Council would be attending.</p> <p><u>Discover Nadder Funding</u> The South West Wiltshire Area Board considered the request to approve the incorporation of expenses towards populating the new 'Discover Nadder' website as part of the £4,800 allocated on 6 February 2013 to support the sustainable rural tourism project run by Cranborne Chase and West Wiltshire Downs AONB.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to approve the incorporation of expenses towards populating the new 'Discover Nadder' website as part of the £4,800 allocated on 6 February 2013 to support the sustainable rural tourism project run by Cranborne Chase and West Wiltshire Downs AONB.</p>
10	<p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Alan Webb</u> In addition to the written update attached to the agenda, Alan reported that in recent weeks there had been some success in targeting burglaries across the sector, with a downturn in reported burglaries in the last week.</p> <p>Two residents in Wilton had come forward to be trained as volunteers under the Community Speed Watch Scheme.</p> <p>The Mere Police Station would now be manned between 10 – 12noon by a local ex Policeman.</p> <p>Comments and Questions included:</p> <ul style="list-style-type: none"> • Recently in Wilton three young people caused damage to the tree which was used to display the Christmas lights each year. Those involved were caught by the Police and under the 'Local Resolution' scheme it was agreed that if the parents of the young people paid for the damage then

the matter would be dropped.

- Following recent burglaries in Hindon and Tollard Royal, the parish council had spoken to a PC from the local Neighbourhood Police Team (NPT) to request some additional foot patrols around the area, instead of car patrols as they felt this would be more effective. However the parish felt that the feedback from the PC had not been supportive.

Youth – Jaki Farrell, Youth Services Coordinator

Jaki circulated a written report at the meeting, a copy is attached to the end of the minutes.

Youth Advisory Group (YAG) - Nicky

At the first meeting since the community quiz, the group had discussed possible future events, these included Christmas Bingo and a Craft event.

During the summer holidays, some members of the group had attend a YAG meeting in Pottern, where they were able to share ideas and talk about how the YAG meetings were run across other areas of Wiltshire.

The group hoped to be involved with the future Area Board Youth Projects funding, and offered their assistance in the decision making process.

Police and Crime Commissioner's Office (PCC)

The Board noted the report attached to the agenda.

Wiltshire Fire & Rescue

The Board noted the update attached to the agenda. In addition, it was reported that there would be further strike action on the coming Saturday from 6.30pm – 11.30pm. Rigs would be manned by non Unison Fire fighters during the strike.

Wilton Town/Community Team Minutes

The Board noted the information attached to the agenda.

Tenants Group – Mrs Eunice Beer

The last meeting of the group had been informal as the Chairman had been unable to attend. There had been an open meeting of the Sheltered Housing Forum to try and encourage new people to attend.

Speed Indicator Devices (SIDs) – Charles Smith

Issues regarding the insurance had been resolved and a small team of volunteers had come forward. There had been a delay in having the device moved from site to site, Highways had been asked if the device could be fitted to telegraph poles and lampposts, a response had not yet been received. The SID had recently been installed in Mere.

Cllr Jeans added that there were some local farmers who would allow for the installation of a post on their land, which could then be used to attach the device to, providing the insurance covered all eventualities which may occur whilst

	<p>carrying out the work.</p> <p>Action: CAM to follow up a response from Highways.</p> <p><u>Community Speedwatch (CSW)</u> The CSW scheme had recently been re-launched at a well attended event in Devizes. Charles had collected a laser gun at the event. After using the gun he had downloaded the information in the morning and had received a response email the same day. With this new positive approach further parishes had been in contact to express their interested in rejoining the scheme.</p> <p><u>Clinical Commissioning Group (CCG)</u> A presentation would be brought to a future Area Board meeting. Healthwatch would also be producing information to circulate at future meetings.</p>
11	<p><u>Youth Project Funding 2013/14</u></p> <p>The Board considered the recommendation to ring-fence £10,000 for Youth Project Funding in 2013/14, according to the criteria and process detailed in the documents attached to the agenda.</p> <p>Decision The South West Wiltshire Area Board agreed to ring-fence £10,000 for Youth Project Funding in 2013/14.</p> <p>The deadline for applications was moved back to Wednesday 8 January 2014, to allow applicants more time to submit the forms. Applications would then be considered at the Area Board meeting scheduled for Wednesday 5 February 2014. The Youth Advisory Group (YAG) would also be involved this year in the process.</p> <p>Further details on the scheme would be publicised on the blogsite: http://southwestwilts.ourcommunitymatters.org.uk/</p>
12	<p><u>Area Board Priorities for 2013/14 - Footpaths and Volunteering</u></p> <p>In 2012/13 the Board had supported two themes, Highways and Transport and Business & the Local Economy. Following a recent consultation which asked local people to choose which areas the Board should support for 2013/14, over 90 people responded.</p> <p>The consultation results had highlighted two clear winners for the preferred themes for 2013/14, these were:</p> <ol style="list-style-type: none"> 1. Encouraging volunteering opportunities 2. Improved Footpaths and promotion of walking (SH)

	<p>The Chairman asked for the views of those present to see whether there was general support for the Area Board to proceed with Footpaths as a project for 2013/14. The majority of those present supported the project.</p> <p>Local maps showing Rights of Way networks will be provided to all parishes for them to then carry out an audit, and a training/launch day will be arranged in due course. The information would be fed back to the CAM and collated into a report for the Board members to consider how best to provide support for the needs.</p>
13	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update to the Board on the progress of the Community Campus Project since the last meeting of the Community Operations Board (COB):</p> <ul style="list-style-type: none"> • The scheduled opening date for the Campus was planned for January 2015. • The COB was liaising with Yeovil College to establish which courses would be applicable to local people and whether they could be provided at the campus. • The next meeting of the COB was scheduled for 24 October 2013
14	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting of the CATG, held on 10 September 2013.</p> <p>Councillor Tony Deane gave an update to the Board:</p> <ul style="list-style-type: none"> • The bid to the Substantive Scheme for funding for the Broadchalke project had been successful. • The funding originally for the C road consultation had now been handed down to each individual Area Board. • Talks were underway to see whether it would be possible to install flashing warning signs on Brooks Hill on the A30, to warn oncoming traffic of vehicles coming from the opposite direction. <p>Parishes were urged to get in touch with the CAM if they had any small schemes for consideration. Tony noted that Parish councils were expected to make a small contribution to the cost of any works implemented.</p>
15	<p><u>Community Area Grants</u></p> <p>The Area Board considered 4 applications for funding from the Community Area Grant Scheme for 2013/14. Applicants present were invited to speak in support of their application, following discussion the Board members voted on each in turn.</p> <p><u>Decision</u></p>

	<p>Mere Bowls Club was awarded £1,500 towards new changing rooms. <u>Reason</u> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> The Chris Brown Day Centre was awarded £2,000 towards club events. <u>Note</u> <i>Funding for this grant was awarded from the Board's revenue allocation as the application did not meet the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Fovant Youth Club was awarded £500 towards a start-up costs for a cookery project. <u>Reason</u> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Seeds4Success was awarded £5,000 towards South West Wiltshire footpath improvement programme. <u>Reason</u> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p>
16	<p><u>Community Issues System</u></p> <p>The Board noted the table of information attached to the agenda.</p> <p>Wilton Town Councillor Phil Matthews drew attention to issue 2843, he informed the Board that the Community Payback scheme had visited the site to look at the work required, but had never returned to carry it out, so instead a local Town Councillor completed it.</p> <p>Action: CAM to edit details on system.</p> <p>To log an issue online follow the link: https://forms.wiltshire.gov.uk/area_board/index.php</p>
17	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 11 December 2013, 7.00pm at Bishopstone Village Hall.</p>